



Building and Planning Services Department
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4

(519) 271-0250 Ext. 345
building@stratford.ca
planning@stratford.ca
www.stratford.ca

Seasonal Use Occupancy Declaration

Not for use if the proposed construction project is intended for occupancy on a continuing basis during the winter months.

Permit Application Number	
Property Owner Name	
Address & Roll Number	
For Office Use: Date Received	

Division B Part 12 of The Ontario Building Code

Per 12.2.1.2(3) of the Ontario Building Code (OBC), a residential building within the scope of Part 9, that is occupied on a continuing basis during the winter months, is required to:

- a) Be designed to exceed by not less than 15% the energy efficiency levels required by Sentence 12.2.1.1(3), or
- b) Conform to Chapters 1 and 3 of MMA Supplementary Standard SB-12, "Energy Efficiency for Housing"

SB-12 Energy Efficiency Requirements – Section 1.2.1.1(1)

The energy efficiency of a building or part of a building of residential occupancy that is within the scope of Part 9 or Division B of the Building Code and is intended for occupancy on a continuing basis during the winter months shall comply with this Supplementary Standard in accordance with Subsection 12.2.1 of Division B of the Building Code.

Owner Declaration of Non-Continual Occupancy in Proposed Construction:

I am the owner of the above-mentioned property. I am proposing to use the space proposed under this permit application as non-continual (seasonal) occupancy, and will not be occupying it during the winter months. I have read the information above and am aware this project is designed, reviewed and will be constructed under the exemption in 12.2.1.2(3) of Division B of the OBC, and the energy efficiency requirements will not apply.

Signature of Owner

Date

Note: It is the responsibility of the owner/applicant to notify the Building Division of any changes to use that occur after submitting this form. Revised drawings may be required for review of appropriate energy efficiency requirements.

Notice of Collection

The personal information collected on this form is collected by the Corporation of the City of Stratford under the authority of the Municipal Act, 2001 and the Building Code Act, 1992, and will be used by Infrastructure and Development Services staff for the purpose of administering and enforcing the Building Code Act, and for administrative purposes. Questions about the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford, Ontario, N5A 6W1, or by telephone 519-271-0250 ext. 5329 during business hours.

