



Infrastructure Services Department
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4

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Engineering Agreement for Relining of Sanitary Service

The Engineering Division offers a 50% rebate for homeowners to reline the total length of their sanitary service from the private building to the mainline sanitary sewer under the Sanitary Service Subsidy Program. To qualify, the property owner must occupy the property as their primary residence.

Please submit a signed copy of this letter to the Engineering Division prior to the work being scheduled. Engineering Staff will review and confirm next steps.

To qualify for this rebate program, the following are required:

- The work must be performed by a qualified lining contractor, approved by the City.
- Submission to the Engineering Division of:
 - An itemized invoice for work performed;
 - The individual cost of the liner installation (not including tax) per ft/m must be included as a specified line item; this is the portion of the invoice that is applicable for the sanitary service liner rebate.
 - Any additional work required to install the liner, including but not limited to internal and external plumbing modifications required to install a liner, cleanout installation, locates, restoration, warranties, etc. are not covered under the subsidy program. These items must be listed on the invoice, and are the responsibility of the homeowner.
 - A receipt showing payment in full; and
 - Copies of CCTV videos showing the post preparation video (V2) and the post lining video (V3), proving the full length of the service was relined.

Following review and approval of the submitted items noted above, a cheque for the subsidy will be made, payable to the property owner.

Homeowner Information:

Name	
Address and Postal Code	
Phone Number	
Email Address	

Declaration

I am the Owner named in the above application, and I have read and understand my obligation to be responsible for all requirements as stated above to receive the subsidy rebate.

Signature of Applicant

Date

Notice of Collection

The personal information collected on this form is collected under the authority of the *Municipal Act* and will be used by City staff for the purpose of processing this application, and for administering the Sanitary Service Relining Subsidy Program. Questions about the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford, ON, N5A 6W1 or by telephone 519-271-0250 ext. 5329 during business hours.

If you require this form in an alternate format, contact the Infrastructure Services Department at 519-271-0250 extension 5222.

